

THE RURAL MUNICIPALITY OF ST. CLEMENTS

POLICY MANUAL

Title: Grants - Donations	
Section: Finance	Index: 411
Date: April 2016	Authority: 2016-161

1. **Supercedes.** none
2. **Purpose.** This policy details guidelines for use in the distribution of annual grants.
3. **Rationale.** Council recognizes the value of volunteers gathering together to raise funds for a worthy cause.
4. **Application Process.** Requests for grant funding must be received in writing. Approval of Council is required by resolution and will be considered on an as received basis.
5. **Criteria**
 - a. Total Donations per year shall not exceed \$2,000.
 - b. No individual donation shall exceed \$500
 - c. Donations shall not be utilized for political purposes.
 - d. Donations to political parties are not allowed.
6. **Funding Source** – The Municipality shall fund these grants from general operating funds and funded from VLT grant revenues