

THE RURAL MUNICIPALITY OF ST. CLEMENTS

POLICY MANUAL

Title: Project Grants	
Section: Finance	Index: 414
Date: March 2016	Authority: 2016-167

1. **Supercedes.** 407
2. **Purpose.** This policy details guidelines for use in the distribution of project grants.
3. **Rationale.** Council recognizes the value of recreational and cultural infrastructure and may be willing to support new projects and infrastructure maintenance, if required.
4. **Application.** Requests for grant funding must be received in writing. There are two intake periods, June 30 and November 30. Only requests containing project budgets will be considered.
5. **Criteria**
 - a. Total annual project grants not to exceed \$20,000
 - b. No individual project shall receive more than \$8,000
 - c. No project/or organization shall receive grant funds in consecutive years.
 - d. Grant requests must contain total budget and revenue sources, detailed description of the planned project and identification of the benefits of the project.
 - e. The municipality shall not contribute more than 50% of total project costs
 - f. Projects that are perceived to benefit the greatest number of residents shall be considered more favorably than projects that benefit smaller populations
 - g. No grant funding shall be available for projects located on private land.
 - h. If the project is located outside the municipal boundaries the proponent must provide rational of proportional use.
6. **Funding Source** – The Municipality shall fund these grants from the Provincial VLT Grant.