

TENDER DOCUMENT FOR RURAL MUNICIPALITY OF ST. CLEMENTS

INVITATION TO TENDER

RFQ-PW2026-06 JOINT AND CRACK SEALING MAINTENANCE

The Rural Municipality of St. Clements is accepting Request for Quotation for the supply and install of joint and crack sealing on Municipal hard surface roads throughout the RM of St. Clements, as per joint and crack count list in the appendices. The material is to be installed as per the included specifications. The Municipality expects the works to be completed within 40 calendar days of award.

Tender Close: 10:00 am local time, on Thursday, June 18, 2026

Tender Opening: on Thursday, June 18, 2026

The Rural Municipality of St. Clements invites quotations on the following:

Supply and install joint and crack sealing in various areas of the Municipality.

Detailed RFQ packages complete with specifications are available to interested bidders at the Public Works Office, between the hours of 8:00 am to 3:30 pm, Monday to Friday. You can call 204 482-4539 to register and have the package sent to you. Any questions or concerns can be directed to:

**Sean Collins
Project Technician
155 CIL Road (highway 509)
East Selkirk, MB
pwpt@rmofstclements.com
Phone: (204)-482-4539**

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**RM OF ST. CLEMENTS
RFQ PW2026-06
JOINT AND CRACK SEALING MAINTENANCE**

SECTION 1 INSTRUCTION TO BIDDERS

1. SUBMISSION OF QUOTATION

Each Quotation must be submitted in a sealed envelope to:

RM of St. Clements
Att: Mr. Sean Collins
1043 Kittson Road, Box 2, Group 35, RR1
East Selkirk, Manitoba
R0E0M0

The outside of each envelope must be clearly labeled, “RFP PW2026-06 Joint and Crack Sealing Maintenance”.

GENERAL INQUIRIES

General inquiries may be directed to the Contract Administrator:

Mr. Sean Collins, Project Technician, 204-482-4539

2. PERFORMANCE SECURITY

The Owner may request that the successful bidder shall provide and maintain with the Owner, a Performance Bond in the amount of fifty percent (50%) of the total bid price in a form satisfactory to the Owner.

This item shall be priced separately in Section 6 Bid Price Form.

If required, the successful bidder shall provide the required Performance Bond prior to the contract commencement date and shall remain in force until the date of certified completion by the Contract Administrator. These costs would then be **added** to the costs of the tender.

3. RFQ CLOSE

RFQ closes at **10:00 am, Thursday, June 18, 2026** at the Office of the Public Works Department, at the address indicated above. RFQ’s received later than the time stipulated herein shall not be accepted and will be returned unopened.

4. ACCEPTANCE OF TENDER

The Bidder agrees that their Tender is to continue open to acceptance and irrevocable for fifteen (15) calendar days and that the RM of St. Clements, herein referred to as “Owner” may, at any time within fifteen (15) days of the date of the tender closing, accept this Tender, whether any other tender has been accepted or not.

The Owner may reject a tender, if the tender is incomplete, obscure, conditional or contains additions, deletions, alterations and/or other irregularities.

5. CONTRACT COMMENCEMENT

The commencement date for this work can be anytime following written notification by the Owner giving verification of the award of the contract.

6. CONTRACT COMPLETION

The Contractor shall complete the work within 40 calendar days of being awarded. The Contractor shall complete the entire project in accordance with the specifications referred to herein.

The Contractor will provide the Owner with a Schedule of activities, indicating commencement and completion of the various phases of the project. The schedule shall provide enough detail to the satisfaction of the Owner and shall not be changed without written consent from the Owner. The schedule will also include weekly regular meetings between the Contractor and Owner or the Owner’s representative.

If the project is not completed by the completion date stated above, the contractor shall pay the RM of St. Clements five hundred dollars (\$500.00) per day, for each day, or part there of, the project is not completed, unless written approval from the Owner to change the completion date is granted.

7. ADDENDA

Addenda, bulletins or corrections issued during the time of Tender are to be included in the Tender and shall become part of the Contract.

8. PRICES

The Bidder shall provide a price for each item of Work identified in Section 6 Bid Price Form. The work shall be measured and paid for on a unit price basis. The units to be measured and paid for shall be as identified on Section 6 Bid Price Form. The quantities listed on Section 6 Bid Price Form are to be considered approximate only. The Owner will use said quantities for the purposes of comparing bids. Payment to the Contractor shall be for the Work actually performed and completed by the Contractor. The unit price shall exclude the Goods and Services Tax, which shall be extra where applicable. Provincial Sales Tax is to be included in the unit priced. Measurement for payment shall be by length of installed joint or crack sealed measured by measuring wheel.

Any work required that does not have a unit price will be considered an extra. All extra work is to be agreed upon and be understood in writing before the said extra work commences. The price for any extra work shall also be understood in writing prior to the commencement of said work. No payment shall be made for extra work that is not agreed to in writing.

9. DISCREPENCIES, OMISSIONS

Prospective bidders finding discrepancies in, or omissions from the tender documents, or having any doubt as to the meaning or intent of any part thereof, should at once notify the Contract Administrator, who will send written instructions or explanations.

10. REJECTION OF RFQ

The Owner reserves the right to accept any RFQ, to reject any or all RFQs, to waive defects, or to accept any offer which it may consider to be in the best interest of the Owner.

The lowest RFQ may not necessarily be accepted.

11. INSURANCE

The Contractor shall, during the term of the contract, maintain a comprehensive general liability policy in a minimum amount of \$2,000,000.00, all-inclusive. Such policy shall name the RM of St. Clements as an additional insured, contain a cross liability clause and shall indicate the type of operation to be performed. Said policy should have deductibles of no more than \$2,500.00. **Policy deductible amount to be stated.**

All insurance premiums shall be borne by the Contractor. Deductibles for damage caused by the Contractor shall also be borne by the Contractor. The Contractor shall provide a certified copy or certification of insurance, of the aforesaid insurance policy prior to the contract commencement date.

12. DAMAGE CLAIMS

The Public Works Manager or his designate will investigate all claims for damage. The decision of the Owner's representative as to whether damage was foreseeable or unforeseeable shall be final and binding upon the Contractor.

Where damage is caused to private property, the contractor shall promptly supply the RM of St. Clements specific information as to dates, time, location, type of equipment and other related information as requested by the Town, to assist in determining responsibility.

13. OVERTIME AND HOLIDAYS

The Contractor may be asked or required to perform extended shifts and to perform on holidays. The Contractor shall not be entitled to overtime rates in either case. The Contractor will not receive any other rate other than the unit price tendered. Any overtime premium paid to the employee (s) of the Contractor, is the sole responsibility of the Contractor. Notwithstanding that the Contractor may be required by law to pay an overtime premium to his/her employees.

14. SAFETY REQUIREMENTS

The Contractor shall maintain all equipment in good working order and shall perform all obligations expressed and implied in this RFQ, in a good, safe and workmanlike manner. All work shall be carried out in accordance with the safety requirements set forth in the latest revision of the employment safety regulations of the Employment Safety Act. The Contractor shall provide proof of Worker's Compensation coverage within seven (7) calendar days from the date of award of contract, and prior to commencement of said contract.

15. QUALIFICATIONS

Each Bidder shall be prepared to submit the following information on request of the Owner:

- i) Proof that he/she is incorporated or authorized to do business in Manitoba.
- ii) Proof that he/she is financially capable of carrying out the terms of the Contract.
- iii) Proof that he/she has successfully carried out Work, similar in nature, scope and value, or is fully capable of performing the Work required to be done in accordance with the terms of this Contract.
- iv) Proof that his/her Sub-contractors (if applicable) have successfully carried out Work, similar in nature, scope or value, or is fully capable of performing the Work required to be done in accordance with the terms of this Contract.
- v) Proof that Workers Compensation covers all persons who will be undertaking the Work or any portion thereof.
- vi) Such other pertinent data as may be required by the Contract Administrator.

Bidders shall provide, on request of the Contract Administrator, full access to any of the Bidder's facilities to evaluate the Bidder's ability to perform the Work.

The Bidder shall complete the Section 3 Qualification Form, giving a list of previously completed work, similar in nature, scope and value, in sufficient detail to demonstrate his qualifications to undertake this Work.

16. SUBCONTRACTING

Sub-contracting is not allowed.

17. EQUIPMENT

The Bidder shall complete the Section 4 Equipment Form, giving a list of equipment that the Contractor proposes to carry out the normal operations of the contract and any alternative equipment that may be used.

18. UTILITIES

It is the Contractor's responsibility to understand any implications underground or overhead utility lines or cables may represent and any additional cost due to any implications posed by these utilities shall be borne entirely by the Contractor.

19. WARRANTY

The Contractor shall, at his/her sole cost and expense, maintain all Work against any and all defects or deficiencies for the entire period stated by the Contractor in Section 6 Bid Price Form.

The Contractor will describe in detail what the warranty will cover, what the warranty will not cover, and the length of warranty.

Unless otherwise specified, the warranty shall include the following as a minimum:

- i) Repair and/or replace all defects in any part (materials and/or workmanship) of the construction process.
- ii) Item 1 will remain in effect for a minimum of 1 calendar year from the final completion of all the work required.

At least four (4) weeks prior to the expiration of the warranty period, the Contractor and the Owner (or his/her representative) shall jointly inspect the Work. Upon approval by the Owner, the Warranty clause will be terminated in writing.

SECTION 2 SPECIFICATIONS

1. GENERAL SPECIFICATIONS

All construction, drainage and pavement work shall conform to the City of Winnipeg standard specifications, with the exception the word “Engineer” shall be replaced with the phrase “the Owner or their designate”, unless otherwise specified here within.

2. PROJECT LOCATION AND SCOPE OF WORK

The project is various streets located within the RM of St. Clements, following City of Winnipeg Spec CW3250R7. The work consists of routing cracks, cleaning (blowing) cracks, and filling joints. This shall be applied to all cracks up to 25 mm in width.

3. CRACK CLEANING IN ASPHALT PAVEMENTS

Cracks shall be routed and thoroughly cleaned of all dirt, loose particles and all other foreign material to a width of at least 20 mm and a depth of 20 mm below pavement surface. Immediately before applying joint sealer, the crack shall be blown out and pre-heat the crack. Wedged chips of other non-compressible material shall be removed from the cracks prior to sealing.

4. JOINT AND CRACK SEALING

Application of rubber asphalt sealant to routed cracks shall be by an approved mechanical pressure joint filling system at the manufacturer’s recommended pour temperature. The routed cracks shall be filled from the bottom with sealant such that upon cooling, the sealant is approximately 2 mm below the pavement surface.

6. BASIS OF PAYMENT

There shall only be one unit for bases of payment, and that shall be by the lineal meter of all cracks maintained. Payment shall include routing of all cracks as prescribed, blowing out and removal of debris, and applying sealant. “Cement Dusting” of the sealant surface may be allowed where early opening of traffic is required. The cost of cement dusting shall be incidental to the cost of sealing.

7. TESTING

Materials used in this project will be subject to laboratory testing by the Owner. These tests will be done at random. The Contractor will provide all samples at no charge to the Owner. The Owner shall be responsible for the cost of all original testing. If any material test does not meet the specifications described herein, the work and/or materials will be rejected. At such time a new test is ordered, the Contractor will be responsible for any costs incurred for the additional testing.

8. HOURS OF OPERATIONS

The normal hours of operation shall be between 7:00 am and 7:00 pm, Monday to Friday (excluding statutory holidays). Permission, understood in writing, is required to work outside the normal hours of operation.

9. TRAFFIC CONTROL

The Contractor is responsible for controlling all traffic, as per City of Winnipeg Provision CW 1100-R4. The Contractor will provide flagman and appropriate traffic control devices the Owner deems necessary during respective phases of construction. In cases where residents will be detoured or not have access to their properties by means of vehicle, the Contractor will submit a detailed plan to the Owner, prior to commencement of any work, indicating proposed detours and appropriate signage, including a time table so that residents can be properly notified of construction detours. Appropriate signage must be placed far in advance to inform the Public of upcoming detours and shall explain alternate routes available.

SECTION 3 QUALIFICATIONS FORM

List Bidders previous experience of previous work performed similar in nature and scope. (minimum of 4 different jobs)

Company Name	Contact Name	Contact Phone number	Value of contract	Year completed

SECTION 4 EQUIPMENT FORM

List all equipment to be used to perform the works, include the year of equipment, serial number, make and model, and any alternative equipment that could be used in the case of a breakdown.

SECTION 5 SEALANT TYPE

List MATERIALS to be used to perform the works.

SECTION 6 BID PRICE FORM

ITEM	DESCRIPTION	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
1	Crack sealing in asphalt	Lineal meter	24,580		
2	50% Performance Bond	Lump sum	1		N/A

(G.S.T. extra where applicable, do not include in bid price) Sub-Total _____

Warranty: _____

Name of Bidder

SECTION 7 LIST OF ROADS

A map can be provided showing approximate locations of crack sealing on the below roadways along with a more detailed list. **Rebeck between Donald and Ludwick is not to be completed.**

ROAD NAME	ESTIMATED AMOUNT
86N	
BOARD WALK	222
BRIDGEVIEW DR	633
CATHERINE WAYTIUK COVE	101
CHURCH RD	27
CHURCH RD EAST	230
CHURCH RD SOUTH	419
CORONATION RD	1142
DANKO DR	440
DEBRA AVE	194
DONALD RD	30
DUNNING RD	1739
DUNNING RD EAST	326
EAST SELKIRK REC RD	99
FERRY RD	2229
FRANK ST	555
GEORGE ST SOUTH	83
HAROLD AVE	80
HARRY WAYTIUK DRIVE	251
KIRKNESS RD	6117
LEAH AVE	191
MARVIN GARDENS	285
MCKAY RD	270
MILLER CREEK RD	222
NANTON RD	764
NICHOLAS ST	117
OLD HENDERSON HWY	131
OLD RIVER RD	1051
PARK PLACE	38
PARKVIEW AVE	115
QUARRY RD	18
READGEN RD	202
REBECK RD	2436
ROAD 87N	
ROCKHAVEN	2544
ROMAN DR	219
SHALOM PATH	1095
SPRUCE DR	63
STRATHCONA RD	200
WACHAL DR	54

TOTAL (METERS)	24,580
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SECTION 8 AGREEMENT FORM

The undersigned agrees, should this RFQ PW2026-06 be accepted, to faithfully perform all work necessary or incidental to the completion of the herein described project, in accordance with the specifications provided by the RM of St. Clements. Failure to do so may require the Contractor to forfeit the performance bond.

DATED at _____ this _____ day of _____ 2026

Name of Bidder (please print)

Witness as to Bidder
(if not sealed)

Per: _____
Bidder's Signature (Sealed)

Address

Bus: _____ Res: _____
Telephone Number

Email Address